

NRPC/SER/344/2019
Northern Regional Power Committee

E-AUCTION NOTICE

The Northern Regional Power Committee (NRPC), New Delhi invites online bids under two bid system (technical and financial bids) from reputed firms for disposal of condemned IT equipments like Computer, UPS etc.

The details of e-auction bids with complete terms and conditions are available on CPP portal i.e. eprocure.gov.in/e-procure/app as well as on NRPC website which may be read carefully before applying for the same.

CRITICAL DATE SHEET

Published Date	26.12.2019 (05.00 PM)
Bid Document Download / Sale Start Date	26.12.2019 (05.00 PM)
Bid Submission Start Date	26.12.2019 (06.00 PM)
Bid Submission End Date	20.01.2020 (2.30 PM)
Bid Opening Date	21.01.2020 (15.00 PM)

For any queries/clarifications, the undersigned may kindly be contact on Telephone No. 011-26521046. However, any queries relating to the process of online submission of bids relating to CPP portal in general may be directed to 24x7 CPP portal help desk on Toll Free Number – 1800-233-7315.



(R. P. Pradhan)
Superintending Engineer

Terms & Condition: -

1. Condemned/obsolete IT equipments of NRPC will be sold out on **“As is where is, whatever is there and without recourse basis”** to the highest bidder.
2. The sale/bid value shall be deposited by the highest bidder on the same day in DD/BC in favor of DDO, NRPC.
3. The interested bidders will have to upload the scanned copy of DD/BC to the tune of Rs.7,500/- as Security/EMD in favor of DDO, NRPC, payable at New Delhi on CPP portal eprocure.gov.in/e-procure/app and hard copy of EMD will be submitted in NRPC on or before the last date of the bid submission. The EMD will not be accepted in cash, which will be refundable to the unsuccessful bidder except the first highest bidder and the second highest bidder.
4. The condemned/obsolete IT equipments can be inspected on any working day between 2.00 P.M. to 5.00 P.M. on all working days in the premises of NRPC.
5. **The possession of condemned/obsolete machines will be given to the highest bidder on receipt of the full amount of bid value (Quoted Price).**
6. The highest bidder/purchaser will have to remove the condemned/obsolete machines within 15 (fifteen) days at their own cost and risk from the date of sale letter to the highest bidder.
7. In case the highest bidder does not lift the condemned material within 15 days, a penalty of Rs.500/- per day will be imposed on the bidder maximum up to 10 days and thereafter, the bid security/EMD of Rs. 7,500/- deposited by him shall be forfeited and the bidder shall be liable for action against him. Thereafter, the condemned/obsolete IT equipments will be sold out to the second highest bidder.
8. In case any dispute arises relating to any aspects of this contract between two parties, the decision of the NRPC shall be final and binding on the bidder.
9. Sale value in respect of condemned / obsolete machines will be recovered on as is where is basis. The NRPC reserves the rights to cancel the auction without assigning any reasons therefor.
10. All the items from Sr. Nos. 1 to 16 will be disposed off in one lot on lump sum amount basis.
11. NRPC reserves the rights to cancel the e-auction bids without assigning any

reasons therefor.

12. The price schedule will be filled in Excel sheet provided with the tender documents in consolidated amount and not item-wise.

Reserve price has been fixed as Rs. 68,700 (excluding GST) for all items from Sr. Nos. 1 to 16.

Documents to be uploaded on the CPP portal for Part-I (Technical bid) of the bid are as under: -

1. Scanned copy of EMD of Rs. 7,500/- (refundable) in favor of DDO, NRPC payable at New Delhi as EMD.
2. Scanned copy of GST number of the firm.
3. Tender terms & conditions acceptance letter (Annexure-A).
4. Scanned copy of undertaking of non-blacklisting and non-registration of criminal case in non-judicial stamp paper (Annexure-B).
5. Scanned copy of PAN card.
6. Scanned copy of ITR for last financial year i.e. 2018-19 may be uploaded.
7. Scanned copy of undertaking that the firm will not sublet/transfer the contract to any other firm (Annexure-C).

Documents to be uploaded on the CPP portal for Part-II (Financial/Price Bid) of the bid are as under: -

1. The financial bid (Part-II) shall be filled on-line as per proforma/BOQ- Bill of quantity in one lot of items from Sr. Nos. 1 to 16 and not item-wise, which is available at CPP portal i.e. eprocure.gov.in/e-procure/app. Offline financial bids will not be accepted in any case.



(R.P. Pradhan)
Superintending Engineer, NRPC

PRICE SCHEDULE

List of obsolete/unserviceable/condemned IT Equipments pertaining NRPC

S.No.	Name of condemned/obsolete items	Year of Purchase	Quantity	Price in Rs.
1.	Fax FM 131	2002	1	Rate should be quoted in the consolidated amount of all items from Sr. Nos. 1 to 16 in the excel sheet (BOQ – Bill of Quantity) in one lot and not item-wise
2.	C.T.V Philips	1997, 2004, 2006	1+1+2	
3	H.P. DJ Printer 5652	2004	3	
4	H.P. 1180	2004	1	
5	HP, DJ5550	2003	1	
6	UPS APC 600VA	1998	5	
7	UPS APC 500VA	2000	7	
8	UPS Safe Power APC 500 VA	1998	2	
9	Hub Ethernet (3Com)	1998	2	
10	Ethernet Switch (36M)	1998	1	
11	Work Center 238	2007	1	
12	Laptop Toshiba P-4	2004	2	
13	HP P-4 Compaq	2004	5	
14	Projector DLF/LCD 3000	2011	1	
15	HP Vectra P-4	2002, 2002, 2003	3	
16	HP P-3 Compaq	2001	2	

ANNEXURE - A

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date: _____

To

Superintending Engineer,
Northern Regional Power Committee,
Katwaria Sarai,
18-A, Shaheed Jeet Singh Marg,
New Delhi – 110016.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: NRPC/SER/344/2019

Name of Tender / Work: - E-Auction for the disposal of condemned IT equipments of NRPC

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned "Tender/Work" from _____ the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

Annexure-B

Non-blacklisting Undertaking on non-judicial stamp paper

I,.....on behalf of(Name of the firm/agency) hereby declare that there is no legal/suit/criminal case pending or contemplated of legal notice having been served to this effect against the Proprietor of the Agency or any of its Directors (in case of Pvt. Ltd. Company) on grounds of moral turpitude or for violations of any of the laws in force and company is not black listed by any Government Organization.

I,.....on behalf of(Name of the firm/agency) hereby declare that our organization or the staff to be provided has no business or direct family relationship with member(s) NRPC.

I,.....on behalf of(Name of the firm/agency) hereby undertake that all relevant statutory requirements will be complied with.

I,.....on behalf of(Name of the firm/agency) understand that if the above declaration is found incorrect, the present engagement would be terminated and (Name of the firm/agency) would be debarred from any further engagement by NRPC ever.

Signature(s)

Name & Address of the Tenderer(s)

(With Official Seal)

Place:

Date:

Undertaking for non-sublet of contract

I,.....on behalf of.....(Name of the firm/agency) hereby declare that our organisation will not sublet the contract to any other firm during the period of contract.

,.....on behalf of(Name of the firm/agency) understand that if the above declaration is found incorrect, the present engagement would be terminated and (Name of the firm/agency) would be debarred from any further engagement by NRPC ever.

Signature

Name & Address of the Tenderer(s)

(With Official Seal)

Place:

Date:

INSTRUCTION FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal i.e. <http://eprocure.gov.in/eprocure/app>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

REGISTRATION

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the “Online Bidder Enrollment” option available on the home page. Enrolment on the CPP Portal is free of charge.
- (ii) During enrolment/registration, the bidders should provide the correct/true information valid email-id & mobile no. All the correspondence shall be made directly with the contractors/bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/SmartCard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into site through the secured login by entering their userID/password and the password of the DSC/eToken.

SEARCHING FOR TENDER DOCUMENTS

- (i) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number a search parameter such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.

- (ii) Once the bidders have selected the tenders are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / E-mail in case there is any corrigendum issued to the tender document.
- (iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:

- (i) For preparation of bid Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.
- (ii) After selecting the tender document same shall be moved to the 'My favorite' folder of bidders account from where bidder can view all the details of the tender document.
- (iii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iv) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (v) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- (vi) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

SUBMISSION OF BIDS:

- (i) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission date & time.
- (ii) Bidder should prepare the Tender Fee as per the instructions specified in the tender document. The details of the DD others physically sent, should tally with the details available in the scanned copy and the date entered during bid submission time. Otherwise he uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP Portal) and accepts the same in order to proceed further to submit their bid.

- (iv) Bidders shall select the payment option as offline to pay the Tender Fee enter details of the DD others.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall not that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, transaction uploading time will be very fast.
- (viii) If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and change/modification of the price schedule render it unfit for bidding.
- (ix) Bidders shall download the Price schedule, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.
- (x) If the template of Price schedule (BoQ) file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and Earnest Money shall be forfeited.
- (xi) The bidders are cautioned the uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- (xii) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- (xiii) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xiv) Bidders should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xv) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the date.

The date entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology.

ASSISTANCE TO BIDDERS:

Interested eligible bidders may obtain further information in respect of the Bidding Documents from NRPC 18-A Shaheed Jeet Singh Marg, Katwaria Sarai, New Delhi-110016

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

For any technical related queries please call at 24 x 7 Help Desk Number of CPP Portal 0120-4200 462 0120-4001002 0120-4001 005 0120-6277 787